



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference (See link at bottom of agenda)  
OR  
Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, August 11, 2025

**TIME:** 8:30 a.m.

**Committee Members:** Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from July 14, 2025
7. Communications
8. Review of 2025 Departmental Budget
9. FoodWise Funding Update
10. Support Staff Update
11. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
12. Possible Items of Discussion/Agenda Items for Upcoming Meetings
13. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: September 8, October 13, November 10
14. Adjourn

Virtual TEAMS Link

[Join the meeting now](#)

Meeting ID: 240 650 167 874 2

Passcode: Re2YX3UE

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

## **Extension Education Committee Minutes**

**Date of Meeting:** July 14, 2025

**Call to Order:** John Kannard called the meeting to order at 8:30am.

**Roll Call:** Committee members present in person: John Kannard, Dwayne Morris, Matt Foelker, and Dan Herbst.

Chrissy Wen, Lisa Krolow, Jerry Wilcenski, Steven Chmielewski, Julie Hill and Meghan Splinter were present in-person.

Alison Pfau, Josh Kamps and Michael Luckey were present via zoom.

**Certification of Compliance with Open Meetings Law:** In compliance.

**Approval of Agenda:** No changes.

**Public Comment:** None.

**Approval of University Extension Education Committee Minutes from June 9, 2025:** Motion by Herbst, seconded by Foelker, to approve the minutes as printed. Motion passed.

**Communications:** Wen stated that the SNAP-ED funding will end on September 30.

**Review of 2025 Departmental Budget:** Wen stated everything is on target for the budget.

**Discussion regarding continuing .2FTE Horticulture Educator in 2026:** Wen stated that it is built in the budget for 2026 and was submitted to Michael Luckey.

### **Discussion of Monthly Educator Reports:**

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Working on a contract with Wisconsin River Rail Transit Committee which will be going out this week. The project will start this month and run through January.
- Whitewater survey drafts are ready to go out. The surveys are focused on the childcare needs of households. The studies will be going out to Rock, Walworth and Jefferson County. It is target for children 12 and under. Donation was made to the foundation to help with this project.
- Attended the Community Development Society Conference. Visited small rural communities. Learned about new ways to help small businesses.

*Josh Kamps joined the meeting via teams at 8:37am.*

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- Created an article about stressors in calves. It can change or affect the animal in different ways. The article is in Spanish and English.
- Going to farms, having the farmers do surveys.
- Will be having webinars in September and October. Presenters are ready. Putting together the registration. Will start promoting the webinars by the end of this month.
- Will be having a program on August 28 and 29 about calving management and unit care at the Jefferson County Extension Office. One day will be English and other day will be Spanish.

Jerry Wilcenski, 4-H educator, provided an oral report for the committee.

- Worked at the Jefferson County Fair.
- Got really good feedback and was a good promotional turnout.
- Kids did good on their projects and had good behavior.
- Super successful week
- Extension office ran the Farmers Olympics at the Fair.

Julie Hill, Horticulture Educator, was unable to attend the meeting.

- Will be doing in-person programming at the Milton Public Library and at the Jefferson County Library.
- A lot of questions coming in about problems with plants due to the weather.
- Will be setting up a booth at the Hedberg Public Library in Janesville for people to come ask questions directly.
- Has been working on a needs assessment with Steve.
- Starting to get things on the calendar for next year.

Lisa Krolow, FoodWise Coordinator, provided an oral report for the committee.

- Reconciliation Bill passed which eliminates all funding.
- September 30 funding will end.
- Thursday will start doing a cooking program. 8 participants will be participating.
- 232 pounds of fresh produce has been donated for the Gleaning Program. Broke 100 pounds in just one day.
- Displaying flyers at vendors tables that participated.

Josh Kamps, Regional Crops Educator, was unable to attend the meeting.

- Been quiet with issues in the fields.
- A disease pathologist has moved work to Wisconet. Wisconet is a disease modeling tool for corn and soybeans.
- Forage field day is tomorrow in Arlington. Talking about forage management and cover crops.
- Continuing to work with nitrogen to better understand the nitrogen rates.
- Field day is August 7 in Brooklyn at O'Brien Farm.
- Badger Crop programming runs from summer into the fall.
- Lots of Ribwort Plantain. Coming up with management strategies.

**Possible Items of Discussion/Agenda Items for Upcoming Meetings:** None.

**Next Scheduled Meetings:** August 11, September 8, October 13

**Adjourn** – Motion by Foelker, seconded by Morris, to adjourn at 9:11am.

*Minutes recorded by Meghan Splinter, Administrative Assistant*

08/08/2025  
 09:14:11

 Jefferson County  
 FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

 ACCOUNTS FOR:  
 100 General Fund

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
<b>13301 UW Extension</b>						
13301 411100 Gen Prop T	-297,454	0	-297,454	-148,727.16	-148,727.21	50.0%
13301 424001 22217 Fed Grants	0	0	0	.00	.00	.0%
13301 451002 PP Photo	0	0	0	.00	.00	.0%
13301 451100 Misc Bill	-1,500	0	-1,500	-605.30	-894.70	40.4%
13301 457020 Publ Sales	-30	0	-30	-7.00	-23.00	23.3%
13301 457027 4-H Annual	-11,000	0	-11,000	-2,380.00	-8,620.00	21.6%
13301 471100 St Bill	0	0	0	.00	.00	.0%
13301 471120 St Bill Mc	0	0	0	.00	.00	.0%
13301 471130 St Bill Or	-2,608	0	-2,608	.00	-2,608.00	.0%
13301 485200 Donat Res	0	0	0	-300.00	300.00	.0%
13301 511210 Wage Reg	102,136	0	102,136	53,882.56	48,253.35	52.8%
13301 511210 22101 Wage Reg	0	0	0	.00	.00	.0%
13301 511220 Wage Ovt	5	0	5	78.27	-73.67	*****%
13301 511240 Wage Temp	0	0	0	.00	.00	.0%
13301 511310 Wage SL	0	0	0	.00	.00	.0%
13301 511320 Wage Vac	0	0	0	.00	.00	.0%
13301 511330 Wage Long	0	0	0	.00	.00	.0%
13301 511340 Wage Hol	0	0	0	.00	.00	.0%
13301 511350 Wage Mic	0	0	0	.00	.00	.0%
13301 511380 Wage Berv	0	0	0	.00	.00	.0%
13301 512141 SS	7,155	0	7,155	3,301.23	3,853.70	46.1%
13301 512141 22101 SS	0	0	0	.00	.00	.0%
13301 512142 Ret (Emlr)	6,665	0	6,665	3,750.27	2,914.82	56.3%
13301 512142 22101 Ret (Emlr)	0	0	0	.00	.00	.0%
13301 512144 Health	20,738	0	20,738	16,416.36	4,321.67	79.2%
13301 512144 22101 Health	0	0	0	.00	.00	.0%
13301 512145 Life	5	0	5	6.37	-1.69	136.1%
13301 512145 22101 Life	0	0	0	.00	.00	.0%
13301 512147 ED & Train	0	0	0	.00	.00	.0%
13301 512150 FSA Contr	0	0	0	.00	.00	.0%
13301 512151 HSA Contri	1,800	0	1,800	.00	1,800.00	.0%
13301 512152 Limted FSA	0	0	0	.00	.00	.0%
13301 512153 HRA Contri	0	0	0	230.22	-230.22	.0%
13301 512173 Dental	1,104	0	1,104	624.28	479.72	56.5%
13301 512173 22101 Dental	0	0	0	.00	.00	.0%
13301 521258 Comp Maint	500	0	500	500.00	.00	100.0%
13301 529170 Grounds Ke	0	0	0	.00	.00	.0%
13301 529299 Purch Care	100,093	0	100,093	55,245.86	44,847.14	55.2%



08/08/2025  
09:14:12

Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR:			ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
100 General Fund			ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
13301	531243	Furniture	0	0	0	.00	.00	.0%
13301	531298	UPS	50	0	50	34.30	15.70	68.6%
13301	531303	Comp Eq	7,210	0	7,210	.00	7,210.00	.0%
13301	531311	Postage	2,608	0	2,608	.00	2,608.00	.0%
13301	531312	Office Sup	5,000	0	5,000	881.75	4,118.25	17.6%
13301	531313	Print & Dp	0	0	0	.00	.00	.0%
13301	531314	Small Item	500	0	500	-123.37	623.37	-24.7%
13301	531314	22101 Small Item	0	0	0	.00	.00	.0%
13301	531314	22217 Small Item	0	0	0	.00	.00	.0%
13301	531322	Subscript	300	0	300	.00	300.00	.0%
13301	531324	Memb Dues	500	0	500	161.16	338.84	32.2%
13301	531325	4H & Ext B	0	0	0	.00	.00	.0%
13301	531326	Advertise	500	0	500	.00	500.00	.0%
13301	531348	Educ Sup	5,000	0	5,000	1,476.91	3,523.09	29.5%
13301	532325	Registr	1,200	0	1,200	440.00	760.00	36.7%
13301	532332	Mileage	3,500	0	3,500	1,652.00	1,848.00	47.2%
13301	532334	Com Travel	700	0	700	.00	700.00	.0%
13301	532335	Meals	500	0	500	.00	500.00	.0%
13301	532336	Lodging	1,000	0	1,000	.00	1,000.00	.0%
13301	532339	Other Trvl	30	0	30	.00	30.00	.0%
13301	533225	Tele Fax	1,000	0	1,000	157.20	842.80	15.7%
13301	533236	wirel Int	0	0	0	.00	.00	.0%
13301	535242	Maint Mach	3,600	0	3,600	1,394.48	2,205.52	38.7%
13301	536535	Act Center	4,000	0	4,000	.00	4,000.00	.0%
13301	571004	IP Tel All	1,275	0	1,275	743.75	531.25	58.3%
13301	571005	Dup Allc	0	0	0	.00	.00	.0%
13301	571007	MIS Direct	0	0	0	.00	.00	.0%
13301	571009	MIS PC	29,650	0	29,650	17,295.81	12,354.19	58.3%
13301	571010	MIS Sys	1,879	0	1,879	1,096.06	782.94	58.3%
13301	591519	Oth Ins	1,190	0	1,190	559.44	630.69	47.0%
13301	591519	33001 Oth Ins	1,200	0	1,200	.00	1,200.00	.0%
13301	594813	Cap Office	8,000	0	8,000	.00	8,000.00	.0%
13301	594819	Cap Oth Eq	0	0	0	.00	.00	.0%
13301	594950	Oper Res	0	0	0	.00	.00	.0%
13301	699700	Res Oper	0	0	0	.00	.00	.0%
13301	699999	Budget FB	-8,000	0	-8,000	.00	-8,000.00	.0%
TOTAL General Fund			0	0	0	7,785.45	-7,785.45	.0%
TOTAL REVENUES			-320,592	0	-320,592	-152,019.46	-168,572.91	
TOTAL EXPENSES			320,592	0	320,592	159,804.91	160,787.46	

08/08/2025  
09:14:13

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FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	0	0	0	7,785.45	-7,785.45	.0%



**Steve Chmielewski**  
Community Development  
Educator

# Community Development

## July Program Highlights

- A study to better understand economic impact of rail users in 21 counties and 2 in Illinois, challenges of switching to trucking and potential expansion of service.
- An updated Economic Impact Study of the Southern Wisconsin Rail System where the Wisconsin River Rail Transit Commission can communicate value of rail users in the system and make informed-decisions.
- Planning for three surveys in cooperation with a community group and UW-Whitewater to better understand Childcare needs of households, employers and childcare providers to provide direction for a new community-base childcare model.
- A community-led process where local leadership team discovers gaps and support needed to then strengthen their entrepreneur ecosystem.
- Planning for community needs assessment in collaboration with community leaders, businesses and organizations in Jefferson County. The goal is to engage new participation to learn about trends, challenges and goals to develop new programming, raise awareness of local and statewide resources, and increase relational capital.



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**Alison Pfau**  
Bilingual Regional  
Dairy Educator

# Agriculture Dairy

## July Program Highlights

- A webinar, one session part of Badger Dairy Insight, for dairy farmers and dairy industry professionals, where participants learned about nutrition strategies to help tame inflammation and improve cow health.
- A field day for forage growers, dairy producers, agency staff and agriculture consultants where participants learned about ongoing forage research projects, were updated on upcoming technologies, and engaged with Extension specialists and educators on a variety of forage focused topics. The goal of the event was to share relevant data, management recommendations and novel forage technologies to improve forage production on Wisconsin farms.
- A survey for farmers, employers and employees who have different mother languages (Spanish and English) and do not speak each other's, where they provide information that helps us understand the strategies they use to bridge the language barrier and how that affects the activities at the farm.
- An article for dairy farmers, where key sources were shared of stress in young calves—such as colostrum management, temperature extremes, early transport, painful procedures, and housing transitions—and offered practical strategies for mitigating these stressors, to enhance calf welfare, improve long-term health and productivity, and support more sustainable, compassionate dairy farming practices.
- Bovi-noticias is a collaboration between Educators on the Dairy team and Farm Management team. This bilingual (English & Spanish) newsletter was designed to support dairy farms and their employees. This publication delivers accessible, research-based information in both English and Spanish, aiming to: Provide relevant, practical insights for workers, managers, and owners. Increase awareness of the “why” behind practices to encourage employee understanding and enhance engagement of dairy teams Serving as a resource for team meetings, facilitating discussions between management and workers, and fostering problem-solving.



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**Jerry Wilcenski**  
4-H Program Educator

# Jefferson County 4-H

## July Program Highlights

- Youth will learn about safe food handling, common pathogens, and proper internal temperatures of meat products. Participants in each session will learn about the nutritional components of meat products, the cost of production and innovative production methods focused on climate and sustainability. Youth will also learn about animal welfare and how it effects consumer demands and product quality.
- A series of events that break down into four main categories: Youth care of animals, Meat Science and Carcass Quality, Genetics Marketing and Public Speaking.
- Countywide Cloverbud Programing that highlights the various projects and activities 4-H has to offer.
- Youth will learn about all aspects of draft horse management and care, from reproduction to nutritional needs to safe handling. Programming involves hands on lessons throughout the year.



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**Julie Hill**  
Horticulture Educator

# Agriculture Horticulture

## July Program Highlights

- A yearlong activity/service for residents of Jefferson County to provide research based answers to their horticulture questions. The goal of this effort is to educate individuals of Jefferson County so they can implement best practices in their landscapes that will positively affect the environment and their communities.
- Planning for community needs assessment in collaboration with community leaders, businesses and organizations in Jefferson County. The goal is to engage new participation to learn about trends, challenges and goals to develop new programming, raise awareness of local and statewide resources, and increase relational capital.
- Coming Up:
  - Fall Gardening for a Winter-ready Landscape, September 11, 6:00pm, Lake Mills High School, in partnership with Lake Mills Community Recreation Department (NEW Partner)





**Horticulture Program**  
DIVISION OF EXTENSION  
UNIVERSITY OF WISCONSIN-MADISON



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**Early Bird registration: July 16–Aug. 11**  
**Regular registration: Aug. 12–28**

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**Josh Kamps**  
Regional Crops & Soils  
Educator

# Agriculture Crops & Soils

## July Program Highlights

- A field day for forage growers, dairy producers, agency staff and agriculture consultants where participants learned about ongoing forage research projects, were updated on upcoming technologies, and engaged with Extension specialists and educators on a variety of forage focused topics. The goal of the event was to share relevant data, management recommendations and novel forage technologies to improve forage production on Wisconsin farms.
- An on-farm research study to better understand manure application, commercial nitrogen application rates, and nitrogen credits on corn yield and potential effect on ground water. Results from this study will help farmers, agriculture industry professionals, and agency professionals in adjusting manure and commercial nitrogen applications to optimize corn yield and protect groundwater resources.
- An on-farm research project to determine the performance of five winter barley varieties at different planting dates, where performance is determined by winter survival, yield as well as malt, forage, and feed analysis. Results from this study will help determine if/how winter barley can be integrated into Wisconsin cropping systems and if it can serve as an overwintering cover crop that can potentially garner higher prices and yield than winter wheat for farmers in the state.



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